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**City Council Work Session Minutes
Police Facility Concept**

**Monday, October 22, 2018
6:00 p.m., Community Auditorium**

***Minutes are unofficial until approved by Council.
Council approved minutes as presented November 13, 2018.***

1. ROLL CALL:

Mayor Peter Truax called the Work Session to order at 6:00 p.m.

ROLL CALL: COUNCIL PRESENT: Thomas Johnston, Council President; Timothy Rippe; Ronald Thompson; Elena Uhing; Adolph “Val” Valfre; Malynda Wenzl (dismissed at 6:45 p.m.) and Mayor Peter Truax.

STAFF PRESENT: Jesse VanderZanden, City Manager; Paul Downey, Administrative Services Director; J. F. Schutz, Police Chief (in the audience); Michael Hall, Police Captain (in the audience); and Anna Ruggles, City Recorder.

2. WORK SESSION: POLICE FACILITY CONCEPT

Downey and VanderZanden facilitated the above-noted work session, noting the purpose of the work session was to present the preliminary interior and exterior Police Facility Concept Design. Downey advised if Council is satisfied with the preliminary design concepts, staff would like to proceed with preparation of a preliminary cost estimate for the facility and develop a public opinion poll that can be done after the cost estimate is received. Downey explained debt service estimates are prepared based on the cost estimate, noting the annual debt service is converted into a property tax rate per \$1,000 of assessed value. Downey reported Council held a work session on June 11, 2018, to discuss site location criteria and Council held a work session on July 17, 2018, at which time, Council concurred the proposed new police facility be sited on the block on which the current facility is located, which was conceptual site Option A – SE Corner (19th Avenue/Birch Street). Downey introduced Mackenzie, consultants, who presented a PowerPoint presentation overview on the preliminary interior and exterior Police Facility Concept Design, which consisted of the proposed Site Plan; Floor Plans, Level One; Floor Plans, Level Two; Inspiration; Architectural Concepts, History & Community; Architectural Concepts, Agriculture & Nature; Architectural Concepts, Trust & Transparency; Architectural Concepts, Safety & Security; Preliminary Landscape Design; Architectural Concepts, Exterior Inspiration; Mood Board 1 (warmth and compassionate); Mood Board 2 (bold and strength); and Mood Board 3 (bright and inviting). In addition, Downey presented a PowerPoint presentation overview on the Design Working Group, an internal staff working group, who focused on the interior design and layout of the facility, noting the concept has factored in growth over the expected life of the facility of approximately 40 years. In addition, the Project Advisory Committee, a community

committee consisting of Public Safety Advisory Commission members, Chamber of Commerce members, and at-large community representatives, met and agreed with the location, position and general design of the facility. In conclusion of the above-noted presentation, Downey advised the intent is to give the cost estimator the preliminary exterior and interior design concepts to prepare an estimated construction cost estimate for the facility at the projected time of construction, noting staff would like to begin developing the questions for a poll of likely voters to determine voter attitudes about approving a bond measure to finance the police facility.

Council Discussion:


Mayor Truax opened the floor and roundtable discussion ensued pertaining to the above-noted preliminary interior and exterior Police Facility Concept Design, including site plan design, architectural concepts, parking and landscaping. Downey, Police Chief Schutz, VanderZanden and consultants addressed various concerns and scenarios posed by Council pertaining to the pros and cons of the architectural exterior and interior design concepts and mood boards, as well as efficiency, safety and security, visual connection between the building and the community to enhance trust and transparency as well as using sustainable materials and standards. Mayor Truax noted the new facility design is important because it will become a signature building for the City. In addition, Downey and VanderZanden addressed inquiries posed by Council pertaining to polling, noting polls could cost approximately \$25,000. Downey advised the goal is to sample enough likely voters to give the City statistically valid information if a bond measure could pass and what information the City needs to provide that is useful to potential voters. In conclusion of the above-noted discussion, Council collectively concurred proceeding with preparation of the preliminary cost estimate and developing the public opinion poll. VanderZanden advised staff will report back to Council in work session at a later date with the cost estimate and draft polling topics for Council comment and consensus prior to conducting the poll.

Council took no formal action nor made any formal decisions during the work session.

3. ADJOURNMENT

Mayor Truax adjourned the work session at 7:00 p.m.

Respectfully submitted,



Anna D. Ruggles, CMC, City Recorder